

Director of Safer Communities: Averil Price

Civic Centre Duke Street
Chelmsford Essex CM1 1JE

DX123305 Chelmsford 7
Telephone: 01245 606710
Facsimile: 01245 606292

Confirmation of Review of Images from an "Approved Device"

I, _____ Senior Civil Enforcement Officer (over 21 years of age) make this statement consisting of 1 (one) page.

I am employed by Chelmsford City Council, lead authority for the South Essex Parking Partnership and I am a fully qualified CCTV operator.

I confirm that on the I reviewed CCTV images of alleged parking contraventions identified and captured by the mobile CCTV unit, operated by the South Essex Parking Partnership and duly certificated by the Secretary of State as an "Approved Device".

During the review I examined images of Vehicle Registration No:.....

Allegedly parked in contravention of a

In:.....

At:.....hrs. on:.....

Having satisfied myself that a contravention had occurred the relevant images were transferred to 2 DVD's. The first was sealed and stored securely as a master copy and the second forwarded to Chipside Ltd, by Special Delivery, for processing. Both these actions were fully in accordance with the CCTV procedural document forming part of the certificated submission to the Secretary of State.

The images were duly processed by Chipside and a Regulation 10 PCN / NtO was issued and sent by first class post:

On:.....

To:.....

Who was, according to DVLA, the registered keeper of the Vehicle on the date of the alleged contravention.

This Document was considered as served on the:..... being the second working day after the date of posting.

Signed:.....

date:.....